

ReQlogic

A highly configurable end-to-end productivity suite

Tackle rogue spending and drive efficiencies

Benefits

- Eliminate maverick spending by having complete visibility before spending occurs.
- Provide predetermined options and clear approval processes to ensure that the right people are approving purchases and expenses.
- Leverage mobile functionality to submit, review and approve requisitions, invoices or expenses.
- Reduce approval and accounting process times from weeks to just hours.
- Reduce the paper mountain with an "e-paper trail," making audits and compliance with Sarbanes-Oxley simple and accurate.

For many businesses, requisitions, accounts payable (AP) automation, purchasing and employee-related expense processes create communication gaps and black-hole spending that significantly affect time and budgets.

Empower your Microsoft Dynamics Enterprise Resource Planning (ERP) with ReQlogic, an e-procurement, requisition, AP automation, time-tracking and expense-management solution that will drive efficiency and help you take control of costs.

ReQlogic adapts to your business, delivering powerful workflow automation and enhanced visibility — anytime, anywhere. With over 60,000 users worldwide, ReQlogic has the functionality, in-market experience and support services you need to add value to your Microsoft Dynamics environment.

Easy to use

With a user interface that's intuitive and simple, powered by a strong workflow that guides users through the entire process, you're able to complete your procurement activities more efficiently and accurately than ever before. ReQlogic eliminates busy screens and irrelevant navigational options to make your submission, review and approval processes simple and straightforward. Dynamic and flexible approval routing capabilities improve communication and eliminate timewasting bottlenecks. Mobile functionality provides real-time submission, review and approval processes.

Tight integration with Microsoft Dynamics eliminates the need to reenter information into multiple systems. Enter it once, and move on to more important tasks.

Plus, ReQlogic allows you to create and customize routings around your unique policies, simplifying your audit and Sarbanes-Oxley compliance processes.



Automate your AP processing, whether you're matching invoices to POs, receipts or non-PO invoices.

Document Nbr: 10425

Status	Inv-Match Nbr	Description
Not Submitted		supplies
Total Amount 2,545.01	Base Value 2,545.01	Date 6/1/2018
Total Tax 0.00	Base Value 0.00	Currency ID Z-US\$
Total with Tax 2,545.01	Base Value 2,545.01	Invoice Type Match to PO
Control Total 2,545.01		Remit Address PRIMARY

Vendor: CDW Corporation, Invoice Nbr: 658746

Requester: RBAKER, Rex Baker (Requester), Company: TWO, Routing Policy: CORP, Corporate Approval Workflow

PO Nbr: PQ2209

Attachments: invoice.pdf

Flexible and configurable

Configuring your solution doesn't need to be a painful experience. With the easiest menu-based navigation in the industry, you can add, adjust and edit functionality to meet your specific workflow and requisitioning needs.

Get direct, real-time integration with Microsoft Dynamics ERP solutions. Unlike other e-procurement solutions available for Microsoft Dynamics, regardless of how you configure your solution, ReQlogic upgrades are automatic, seamless and hassle-free.

Other solutions are often too rigid, too inflexible, and don't allow for variations and changes that occur in everyday business. ReQlogic offers the flexibility to allow you to work the way you need to work.

Industry-best expertise and unlimited support

As the longest established provider of e-procurement solutions for the entire Microsoft Dynamics suite, we provide stability, expertise and a long-standing Microsoft partnership to help you get the most value from your investment.

With over 30 years of expertise, we provide unlimited support that goes beyond traditional tech support. Every portal-logged inquiry is directly received by one of our solutions experts and we'll ensure that you're answered quickly and comprehensively. With ReQlogic, you essentially adopt a solution expert into your team.

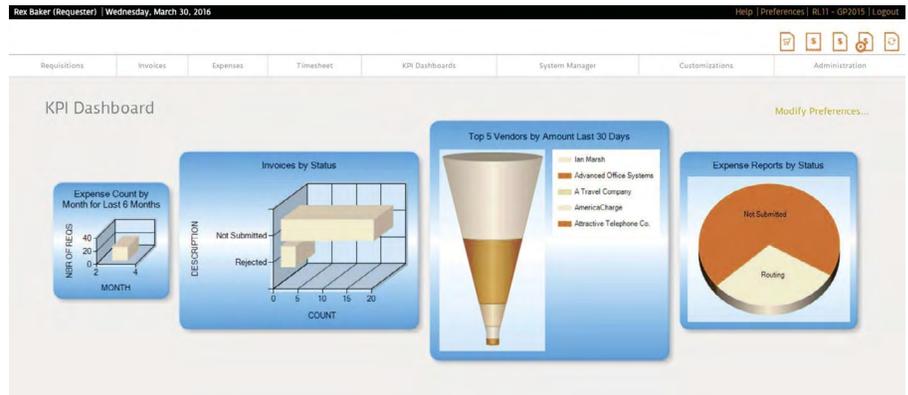
Get all the procurement and workflow functionality you need — up front. Your ReQlogic license includes access to the full suite of functionality, so you choose to implement the processes you need, when you need them, without incurring additional software costs.

Features and functions

Organized into four main modules — Requisitions, AP Automation, Expense Management and Timesheets — ReQlogic provides a robust set of features powered by

workflow functionality that enables advanced routing, helping you control costs and power up your business efficiency.

View multiple KPI reports that can be set to show your specific transactions, all the transactions in your department, or all transactions across your organization.



Improve your approval time and efficiency with automated approval anywhere via email, mobile or browser.

Amount: **2780.08** Status: **Routing**

Description: **general request for Madison location**

Approve	Line	Description	Amount	Project	Category	Curr.	Tran Date	Notes
<input checked="" type="checkbox"/>	1	Vehicle Maintenance	230.98			Z-US\$	04/12/18	
<input checked="" type="checkbox"/>	2	Kensington SPIID Laptop Sleeve 15 6 Black	77.56			Z-US\$	04/12/18	
<input checked="" type="checkbox"/>	3	Microsoft Surface Pro 4 Core i7 1 TB SSD 16 GB RAM Windows 10 Pro	2443.42			Z-US\$	04/12/18	
<input checked="" type="checkbox"/>	4	HP Essential Top Load Case notebook carrying case	28.12			Z-US\$	04/12/18	

Approval Options: **Review**

Add Comment:

Review Completed

Back **Routing**

Review Queue

Nbr	Description	Amount	Hours
10427	march	1164.60	
10388	general request for Madison location	2780.08	
10391	email	149.95	
10390	supplies	3232.95	
10307	rent - January	2600.00	
10271	travel to Michigan	242.50	
10253	supplies for IT	108.34	
10250	supplies for IT	51.15	
10246	DocImport Document	20452.80	
10231	expense for WE 930	35.46	

ReQlogic addresses business issues

Issue	ReQlogic
Invoices are processed and paid before goods are received or services completed.	Use three-way matching to ensure that an invoice cannot be processed until goods or services have been received.
Invoices are received and there is no matching purchase order.	Ensure that all purchase requests start with a requisition and are fully approved before a PO is created and the order is placed.
Purchases are made from varied vendors and without appropriate controls and approvals.	Purchase from approved websites with contracted pricing, fill a shopping cart and automatically create a requisition from the cart. Control from whom the users are buying.
Requests for quotes must be submitted before determining from whom to purchase, and the responses have to be retained for historical records.	Implement unique workflows and send out RFQs directly, tracking the responses.
Expenses are not filed in a timely manner, and receipts are getting lost.	Take a picture of receipts on a phone to create an expense transaction on the go. All receipts are electronically attached and visible to reviewers.
There is a lack of visibility into where a document is in the approval process and/or whether a payment has been made.	Get complete visibility into the status of documents. All activity is date, time and user stamped, and email notifications can be issued.
There is no audit trail on how long a document is waiting for approval, and delinquent approvers hold up processes.	See the approval audit trail, including a date and time stamp at each step of the approval process. Email reminders are sent to the approver.
Users enter incorrect data into transaction screens.	Simplify entry screens by hiding fields, adding fields to track additional information, or restricting fields to read-only.
Payables staff spends too much time entering or correcting general ledger (GL) distribution coding on invoices and expense reports.	Auto-assign GL codes based on department, project, vendor, item, etc.
Approvals are often delayed due to time spent out of the office.	Approve from anywhere via email, phone or tablet.

Next steps

Power up your ERP with the industry's leading solution for e-procurement, requisitions, AP automation, expenses and time tracking. Find out more about

ReQlogic's all-inclusive feature set and flexible deployment options for your specific business environment.